ACS238 GRADUATE STUDENT COMMITTEE

A. Status: Special Committee

B. Composition and Tenure:

The committee consists of a minimum of 11 members with two-year terms, including three members representing each Society, one Chair, and one Vice-Chair. The Vice-Chair shall be elected by the committee and will move to Chair in the next year. Both the Chair and Vice-Chair are one year terms. Headquarters staff, as appropriate, may serve in an ex-officio capacity as appointed by the Chief Executive Officer. Additional members may be appointed as needed. The Graduate Student Representative of the ACS732 Program Planning Committee serves as Ex-Officio member of this committee.

C. Guidelines for Participation

The work and accomplishments of the Graduate Student Committee happen through the commitment of the committee members. To help the committee successfully reach its goals, committee members are asked to commit to the following:

- Actively participate in 2/3 of the full committee conference calls (usually 6-8 per year).
- Actively participate in at least one sub-committee or project – including conference calls and activities as needed
- If attending the Annual Meetings, actively participate in the scheduled full committee meeting and participate in activities sponsored by the committee
- Current committee members are encouraged to mentor and engage newer committee members in projects/activities

D. Function:

This committee’s function shall be to:

1. Develop programs/activities that enhance graduate student development and that assist the graduate students establish their networks, career development, and friendships.

2. Consider broad questions of activities and programs to promote graduate student membership, value, and involvement in the Societies.

3. Actively look for opportunities (topics, discussions, programming) that fits across all three Societies and that are Society specific.

4. Hold a meeting of the committee during the annual meetings and communicate through correspondence and teleconferences as necessary throughout the year.

5. Submit an annual report, with recommendations, as deemed appropriate.

E. Presidential Responsibilities:

1. The President of each Society appoints their representative members to the committee in years when an appointment term completes. Graduate students will be encouraged to volunteer for the committee.